

Warren County Board of Supervisors

RESOLUTION NO. 531 OF 2016

Resolution introduced by Supervisors Conover, Seeber, Sokol, Simpson, Merlino, Dickinson, Girard, Frasier, Beaty, McDevitt and Braymer

**AMENDING RESOLUTION NO. 438 OF 2010, WHICH ESTABLISHED A STANDARD
WORKDAY FOR ALL ELECTED AND APPOINTED POSITIONS IN WARREN COUNTY
GOVERNMENT UNDER THE RETIREMENT AND SOCIAL SECURITY LAW, TO
ESTABLISH A STANDARD WORK DAY FOR ALL COUNTY EMPLOYEES**

WHEREAS, the New York State Retirement System required that the County establish a standard workday for each elected and appointed position, and

WHEREAS, the New York State Retirement System also requires that a standard work day be established for all employees of Warren County, now, therefore, be it

RESOLVED, that the standard workday for elected and appointed officials, as well as all other employees covered under County Employment be, and hereby is, established and approved according to the attached Schedule A, and be it further

RESOLVED, that Resolution No. 438 of 2010, be, and hereby is amended accordingly.

SCHEDULE “A”

<u>POSITION</u>	<u>WORKDAY</u>
1st Assistant County Attorney	7
1st Assistant DA	7
1st Assistant Public Defender	7
1st Deputy County Clerk	7
1st Deputy Fire Coordinator	8
2nd Assistant DA	7
2nd Assistant Public Defender	7
2nd Deputy EMS Coordinator	8
2nd Deputy Fire Coordinator	8
3rd Assistant DA	7
3rd Deputy Fire Coordinator	8
4th Assistant DA	7
4th Assistant Public Defender	7
4th Deputy Fire/WMD/Haz	8
5th Assistant DA	7
5th Assistant Public Defender	7
6th Assistant DA	7
6th Assistant Public Defender	7
Account Clerk	8
Accountant	8
Accounting Technician	8
Administrative Assistant	8
Administrator Fire & Bldg Code	7
Aging Services Assistant	8
Aide	8
Airport Facility Maint Mechanic	8
Airport Maintenance Worker	8
Airport Manager	7
Assigned Counsel Administrator	8
Assist to County Administrator	7
Assistant Auto Mech Supervisor	8
Assistant Director - LC/LG RPB	8
Assistant Director Patient Serv	8
Assistant Director Public Health	8
Assistant Engineer	8
Assistant Records Manager	8
Assistant Soc Services Attorney	8
Assistant Tourism Coordinator	8

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<u>POSITION</u>	<u>WORKDAY</u>
Associate Planner	8
Asst. County Attorney	8
Asst. Public Defender #7	7
Audit Clerk	8
Auto Mechanic	8
Auto Parts Shop Specialist	8
Bldg Maint Mechanic/Auto Mech	8
Bldg Maintenance Worker	8
Bldg Maintenance Worker II	8
Budget Officer	6
Building Maint Mechanic	8
Building Maintenance Helper	8
Building Maintenance Mechanic	8
Building Maintenance Worker	8
Carpenter/Maintenance Worker	8
Case Supervisor B	8
Caseworker	8
Chairman of Board	6
Children and Youth SPOA Coord.	8
CHN	8
Civil Law Enforcement Officer	8
Civil Service Technician I	8
Cleaner	8
Clerk	8
Clerk of the Board	7
Clinical & Fiscal Info Coordinat	8
Commissioner Elections	7
Commissioner Social Services	7
Communication Officer	8
Communications Assistant	8
Communications Supervisor	8
Community Services Assistant	8
Computer Help Desk Technician	8
Computer Programer	8
Computer Support Technician	8
Conf Secr to Cty Administrator	8
Conf. Asst.-Super. of Pub. Works	7
Conf. Sec. to 1st Asst. Pub. Def	8
Confidential Secretary	8
Construction Cost Coordinator	8
Cook	8
Cook Manager	8
Coordinator, Services for the Aging	8

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<u>POSITION</u>	<u>WORKDAY</u>
Coroner	7
Coroners Physician	7
Corrections Captain	8
Corrections Inspector	8
Corrections Lieutenant	8
Corrections Officer	8
Corrections Sergeant	8
County Attorney	7
County Auditor	7
County Clerk	7
County Historian	6
County Human Resources Director	7
County Planner	7
County Treasurer	7
Creative Director	8
Crime Victim Specialist	8
Custodian	8
Deputy Clerk of the Board	7
Deputy Comm./Chief Legal Counsel	7
Deputy Commissioner Elections #2	7
Deputy Director Clinical	8
Deputy Director Real Property	8
Deputy EMS Coordinator	8
Deputy Insurance Administrator	8
Deputy Purchasing Agent	8
Deputy Treasurer	7
Director - LCLG	8
Director GFTC - LCLG	8
Director Information Technology	7
Director Mental Health	8
Director of Parks & Rec/Up Yonda	8
Director of Probation	8
Director of Tourism	8
Director Office for the Aging	8
Director Pub Health/Patient Svc	7
Director Real Property	7
Director Veterans	7
Director Weights & Measures	8
District Attorney	7
Dpty Dir Mental Health/Fiscal	6
Dpty Superintendent Public Works	7
DSS Fiscal Manager	8
E & T Counselor	8

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<u>POSITION</u>	<u>WORKDAY</u>
E & T Director II	7
EI Service Coordinator	8
Emergency Services Coordinator	8
Empl/Trng Account Manager	8
EMS Coordinator	8
Engineer I	8
Environmental Education Admin	8
Executive Asst. to HR Dir.	8
Fire Coordinator/Director OES	7
Fire Prev & Bldg Code Enforcement Officer	8
Fiscal Asst to Co Administrator	7
Fiscal Manager	8
Fish Management Specialist	8
Fleet and Equipment Manager	8
Food Service Helper	8
Food Service Manager	7
Group Tour/Convention PR	8
Hatchery Aide	8
HEAP Examiner	8
HEO	8
Highway Construction Supervisor	8
Highway Construction Supv II	8
Highway Manager	8
Infant Feeding Advocate	8
Institutional Aide	8
Insurance Administrator	7
Intake Clerk	8
Investigator	8
Investigator - Medicaid P/T	8
Janitor	8
Junior Accountant	8
Junior Transportation Analyst	8
Keyboard Specialist	8
Laborer	8
Legal Assistant	8
Legal Record Clerk	8
Legal Recording Clerk	8
Legislative Office Specialist	8
Leisure Time Activity Aide	8
Long Term Coordinator	8
Maintenance Mechanic	8
Major	8
Meal Site Cook	6

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<u>POSITION</u>	<u>WORKDAY</u>
Meal Site Manager	6
Medicaid Clerk	8
Medical Records Clerk	8
Mental Health Program Analyst	8
MEO (L)	8
MEO (M)	8
Messenger	8
MV License/Reg Clerk	8
MV Supervisor	8
Naturalist	8
Network Coordinator	8
Nurse Technician	8
Office Specialist	7
Patrol Lieutenant	8
Patrol Officer #1	8
Patrol Sergeant	8
Payroll Supervisor	8
Payroll Technician	8
Personnel Clerk	8
Personnel Officer	7
PHN	8
Planning GIS Coordinator	8
Point of Entry Coordinator	8
Princ Steno Confidential	8
Principal Account Clerk	8
Principal Account Clerk/Typist	8
Principal Clerk	8
Principal Soc Welfare Examiner	8
Probation Assistant	8
Probation Officer	8
Probation Officer Trainee	8
Probation Supervisor	8
Public Defender	7
Public Health Fiscal Manager	8
Public Health Liaison	8
Purchasing Agent	8
Purchasing Assistant	8
Real Property Clerk	8
Recording Clerk	8
Records Manager	8
Recreation Facilities Manager	8
Resource Assistant	8
Resource Clerk	8

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<u>POSITION</u>	<u>WORKDAY</u>
RPN	8
RPN II	8
Secretary Fire Prev & BCEO	8
Secretary to DA	8
Secretary to the Clerk of Board	8
Secretary to the County Attorney	8
Security Officer	8
Senior Account Clerk	8
Senior Aide	8
Senior Building Maintenance Mechanic	8
Senior Caseworker	8
Senior Civil Engineer	8
Senior Clerk	8
Senior Communications Officer	8
Senior Custodian	8
Senior E & T Counselor	8
Senior EI Service Coordinator	8
Senior Legal Recording Clerk	8
Senior MV Examiner	8
Senior Planner	8
Senior Probation Officer	8
Senior Public Health Educator	8
Senior Real Property Clerk	8
Senior Resource Clerk	8
Senior Soc Welfare Examiner	8
Senior Support Investigator	8
Senior Tax Map Technician	8
Senior Tourism Specialist	8
Senior Typist	8
Sergeant Civil Law Enforcement	8
Services Specialist, OFA	8
Sheriff	7
Sign Maintenance Supervisor	8
Sign Maintenance Worker	8
Social Welfare Examiner	8
Specialist Svcs. for the Aging	8
Sr Airport Facility Maint Mech	8
Sr Legislative Ofc Specialist #1	8
Sr Transportation Planner-LC/LC	8
Sr. Computer Sys Analyst/Program	8
Super. Soc. Serv. Investigator	8
Superintendent Bldgs & Grounds	8
Superintendent of Public Works	7

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<u>POSITION</u>	<u>WORKDAY</u>
Supervising PHN #4	8
Supervising Support Invest.	8
Supervisor	6
Supervisor of Volunteers	8
Support Investigator	8
Systems Maintenance Coordinator	8
Telecommunications Analyst	8
Test Administrator	8
Traff Saf Bd Exec Sec	6
Typist	8
Undersheriff	7
Van Driver	8
Vice Chairman BOS	6
Victim Assist Program Director	8
Voting System Support Specialist	8
Voting System Technicians	8
Web/Intranet Developer	8
Welder	8
WIC Assistant	8
WIC Clerk - LT Part-time	8
WIC Coordinator/Nutritionist	8
WIC Dietician	8
WIC Nutrition Aide	8
Word Processing Operator	8
Working Supervisor	8